

# Building Surveying Division

## Assessment of Professional Competence

For the attention of Professional Members  
(Incumbent or prospective Employers of BS trainees)  
(Incumbent or prospective Counsellors and Assessors of APC candidates)

And for the attention of Probationers and Students  
(Incumbent or prospective APC Candidates)

The **APC Rules and Guide** and all prescribed **APC forms** have been updated and will take effect from 1 June 2024. The corresponding **Guidance Notes for Counsellors** and **Guidance Notes for Assessors** have also been updated. They may be browsed and downloaded from the Institute's website.

All APC applications and submissions must be made on the latest updated forms or otherwise they will not be processed.

All applications for admission must be accompanied with the diplomas as well as the transcripts of all the relevant academic qualifications for verification.

Applications from graduates with a degree in building surveying or equivalent that has not been accredited or approved by the Institute may otherwise be considered on individual merits based on the curriculum they have undertaken. If the curriculum is considered to be relevant to the core competences of building surveyors, the applicant may be admitted to the APC. Otherwise, the applicant may be admitted to the APC only after a period of post-graduation engagement in building surveying practices for not less than 12 months. In either case, the candidates will undergo practical training for not less than 3 years.

The restriction on the number of APC candidates a Counsellor may oversee at any one time has been removed. Counsellor may take in as many candidates as he can handle provided that he must be able to provide personal supervision and guidance to all the candidates in his fold, who understandably will be at different stages of their APC programmes.

As the number of APC candidates are ever increasing, we need more Assessors to handle the assessment of Practical Task exercises which must be completed for all candidates of the exercise within the same day. We also need more Assessors to handle Final Assessments so that candidates expecting qualification will not be unduly delayed. Corporate members with not less than 5 years post-membership standing please volunteer themselves for the sustenance of the profession.

May 2024